Cal-IPC Symposium Abstract Submission Form

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| **Presenter’s name:** |  |
| **Presenter’s email:** |  |
| **Talk or poster?** |  Yes or No |
| **5-minute speed talk on New Tools or New Research?** |  Yes or No |
| **Student Contest entry?** |  Yes or No |
| **Note: 5-minute speed talks are not eligible for entry in the Student Contest** |
| Project-specific information (fill in where applicable) |
| Geographic area: |  |
| Habitat type: |  |
| Focal species: |  |
| Management tools: |  |
| Topics/keywords: |  |

**Instructions:**

1. Fill in boxes above.
2. Save your file in Microsoft Word format with the presenter’s last name in the filename using the following format: Smith\_abstract.doc.
3. Send the file by June 1 to Ramona Robison at rrobison@cal-ipc.org with subject line of “Cal-IPC abstract”.
4. Length of the abstract body should be between 200 and 300 words.
5. Header formatting:
	1. Title should be in bold, and only the first word capitalized (except for proper names).
	2. Place an asterisk (\*) by the name of the author who will be presenting if there are multiple authors.
	3. If multiple authors belong to the same organization, list the organization only once.
	4. Include an email address for the presenter.
6. A note on content—when preparing your abstract and presentation, emphasize the utility of your project, tool, or research to your fellow attendees. No need to explain why weeds are bad; focus on take-home messages for the audience.
7. Erase these instructions and the example below before submitting the abstract.
8. Submit completed form to rrobison@cal-ipc.org by June 1.

**Example (follow this format):**

**Prioritizing weed populations with WHIPPET.** Elizabeth Brusati1\*, Dana Morawitz1, and Gina Darin2. 1California Invasive Plant Council, Berkeley, CA. 2California Department of Water Resources, West Sacramento, CA. edbrusati@cal-ipc.org.

WHIPPET (whippet.cal-ipc.org) is an online prioritization tool that helps land managers implement more effective invasive plant management…